



KENYA COMFORT SUITES

MEETING & EVENTS PACKAGES

Kenya Comfort Suites is a three star hotel located in Milimani near State House Nairobi approximately 2km from the CBD and Central/Uhuru Park. The hotel offers various meeting & events packages that are tailored to your needs.



Manager Milimani 0707 608 867

Duty Manager Milimani 0737 111 111



Sales 1 0722 608865

Sales 2 0734 608866

Sales 2 0733 608865



sales@kenyacomfort.com



www.kenyacomfort.com



P.O.Box 30425 - 00100 GPO Nairobi, Kenya

KCS - Junction of Jakaya Kikwete & Ralph Bunche Roads



Direct Switchboard: +254 720/733/788 608867

Minimum 20 pax
5 - 9 Pax Add 25%
10 - 14 Pax Add 15%
15 - 19 Pax Add 10%

(Price Inclusive of taxes comprising of 16% VAT, 2% Catering levy)

COVID-19 PROTOCOLS TO BE FOLLOWED DURING THE CONFERENCE MEETING

1. All delegates must observe social distance of 1.5 meters All delegates must
Wear face masks
2. All delegates to frequently sanitize
3. Break times and meal times must be extended to allow for social distancing and
adequate time for sanitization and proper cleaning
4. In case of Buffet service all delegates MUST be served with a chef who must be
wearing (PPEs)Personal Protective Equipments NO SELF SERVICE
5. Cocktail functions will not be allowed
6. Mineral Water, mints, writing materials and any other supply within the conference
room will be placed on the table close to individual seats and not collectively shared
7. All meeting rooms MUST be properly ventilated
8. All delegates must maintain their designated sitting areas throughout the event
and institute controls during breakout –sessions to reduce multiple touch points
9. We discourage issuance of meeting bags, folders, programmes and give away souvenirs etc
10. All delegates/attendees must agree to understand the rules and procedures and
commit to adhering to the same prior to being allowed to register as delegates
11. All delegates MUST be screened at the entrance and there temperatures taken by
thermo guns
12. A non-physical policy shall be maintained at all events to ensure that there are no
handshakes, hugging and close contact when taking group photos
13. Regular reminder shall be announced by the conference officials and communicated
throughout the conference duration to ensure delegates do not overlook the measures

SUMMARY

1) ROOM HIRE ONLY

Ndovu	Per hour (Min 2 hrs)	15,000/=	Full Day	40,000/=
Twiga	Per hour (Min 2 hrs)	5,000/=	Full Day	15,000/=
Zebra	Per hour (Min 2 hrs)	5,000/=	Full Day	15,000/=
Simba	Per hour (Min 2 hrs)	5,000/=	Full Day	15,000/=

Ikulu Lounge day (9am 5pm) @ 25,000/= Evening (5pm - 11pm) @ 25,000/=

2) BRIEF MEETINGS

Two hours @ 900/= PP

3) BREAKFAST MEETINGS

Standard @ 1,250/= pp

Superior @ 1,500/= pp

4) HALF DAY CONFERENCES

Standard @ 2,300/= pp

Superior @ 2,500/= pp

5) FULL DAY CONFERENCES

Standard @ 2,500/= pp

Superior @ 2,900/= pp

Executive @ 3,500/= pp

6) LUNCH/DINNER PACKAGES

Standard @ 1,300/= pp

Superior @ 1,500/= pp

Executive @ 2,500/= pp

7) DRINKS PACKAGES

Bucket to beer @ 1,500/=

Wine on Clock @ 5,500/=

Party animal @ 6,500/=

Age to perfection @ 12,500/=

Bubbles & more @ 20,000/=

8) COCKTAIL PACKAGES

With wine @ 1,500/= pp

With wines & beers @ 1,750/= pp

9) PHOTOSHOOT SESSION – POOLSIDE

7,500/= OR 10,000/=

10) HAPPY CHOMA CHALLENGE

3,000/= pp

11) EVENTS PACKAGES

Standard @ 1,350/=

Superior @ 1,750/=

**NEW
PARTY PACKAGE**

10 pax &+ @ 8,500/= pp

25 pax &+ @ 7,500/= pp

50 pax &+ @ 6,500/= pp

100 pax &+ @ 5,500/= pp

**CORKAGE FEE 500/=
PER BOTTLE**

**CONFERENCE &
EVENT PACKAGE
PRICING FROM 20PAX+**

Minimum 20 pax

5 - 9 Pax Add 25%

10 - 14 Pax Add 15%

15 - 19 Pax Add 10%



MEETING ROOMS

NDOVU MEETING ROOM

DIMENSIONS: (22.5M X 9.8M)

SEATING GUIDELINES:

U-SHAPE: 1 - 50 PAX
 SQUARE: 5 - 50 PAX
 LECTURE: 10 - 80 PAX
 THEATRE: 10 - 100 PAX

TWIGA MEETING ROOM

DIMENSIONS: (10.0M X 9.8M)

SEATING GUIDELINES:

U-SHAPE: 1 - 5 PAX
 SQUARE: 1 - 5 PAX
 LECTURE: 5 - 15 PAX
 THEATRE: 5 - 20 PAX

ZEBRA MEETING ROOM

DIMENSIONS: (10.0M X 9.7M)

SEATING GUIDELINES:

U-SHAPE: 1 - 5 PAX
 SQUARE: 1 - 5 PAX
 LECTURE: 5 - 15 PAX
 THEATRE: 5 - 20 PAX

SIMBA MEETING ROOM

DIMENSIONS: (9.0M X 5.0M)

SEATING GUIDELINES:

U-SHAPE: 1 - 5 PAX
 SQUARE: 1 - 5 PAX
 LECTURE: 5 - 10 PAX
 THEATRE: 5 - 15 PAX

FUNCTIONALITY & TECHNOLOGY

WRITING MATERIALS

NOTEPAD & PEN

AUDIO EQUIPMENT

MUSIC SYSTEM
 P.A. SYSTEM
 WIRELESS MICROPHONE

VISUAL EQUIPMENT

TELEVISION
 DVD PLAYER
 FLIP CHART
 WHITE BOARD & MARKER PENS
 DROPDOWN PROJECTOR SCREEN

ADDITIONAL COST

LAPTOP
 LCD PROJECTOR (INCLUDED
 IN SUPERIOR & EXECUTIVE
 PACKAGES)



ROOM HIRE ONLY

NDOVU MEETING ROOM

KSHS 15,000 PER HOUR
 (MINIMUM 2 HOURS)
 KSHS 40,000 (8AM-5PM)

TWIGA MEETING ROOM

KSHS 5,000 PER HOUR
 (MINIMUM 2 HOURS)
 KSHS 15,000 (8AM-5PM)

ZEBRA MEETING ROOM

KSHS 5,000 PER HOUR
 (MINIMUM 2 HOURS)
 KSHS 15,000 (8AM-5PM)

SIMBA MEETING ROOM

KSHS 5,000 PER HOUR
 (MINIMUM 2 HOURS)
 KSHS 15,000 (8AM-5PM)



BRIEF MEETING

KSHS 900/= PER PERSON

DURATION: 2 HOURS

INCLUDES:

TEA & COFFEE OR JUICE

MINI SANDWICHES OR ASSORTED CAKES

ONE 500ML MINERAL WATER PER PERSON

BREAKFAST MEETINGS

7AM – 10AM

INCLUDES:

MEETING ROOM

WRITING MATERIALS

AUDIO & VISUAL EQUIPMENT



STANDARD BREAKFAST MEETING

KSHS 1,250/= PER PERSON

INCLUDES:

MEETING ROOM

WRITING MATERIALS

AUDIO & VISUAL EQUIPMENT

BREAKFAST SERVED

[SELECTION OF FRUIT SLICES (TWO),
CEREALS, TOAST, SAUSAGE &
SCRAMBLED EGGS, & 2 LOCAL BAKED
DISHES

MORNING JUICE, TEA & COFFEE

SUPERIOR BREAKFAST MEETING

KSHS 1,500/= PER PERSON

INCLUDES:

MEETING ROOM

WRITING MATERIALS

AUDIO & VISUAL EQUIPMENT

BREAKFAST

[SELECTION OF FRUIT SLICES (TWO),
CEREALS, TOAST, SAUSAGE & SCRAMBLED
EGGS, BAKED BEANS, MANDAZIS

MORNING JUICE, TEA & COFFEE

HALF-DAY CONFERENCES

7:00AM – 2:30PM

INCLUDES

CONFERENCE ROOM

WRITING MATERIALS

AUDIO & VISUAL EQUIPMENT

ONE 500ML BOTTLE MINERAL WATER



SUPERIOR HALF DAY CONFERENCE

KSHS 2,500/= PER PERSON

ARRIVAL TEA/COFFEE STATION

MID-MORNING MUNCH

[SELECTION OF TWO SNACKS, ASSORTED TEAS & COFFEE]

BUSINESS LUNCH

[TAILORED MADE MENUS INCLUSIVE OF TWO SOFT DRINKS]

MEAL OPTIONS:

1 x SOUP

2 x SALAD

1 x FRY/GRILL

1 x STEW/CURRY

2 x VEGETABLES OF CHOICE

2 x ACCOMPANIMENT OF CHOICE

1 x DESSERT

2 x SOFT DRINKS

STANDARD HALF DAY CONFERENCE

KSHS 2,300/= PER PERSON

MID-MORNING MUNCH

[SELECTION OF TWO SNACKS, ASSORTED TEAS & COFFEE]

BUSINESS LUNCH

[TAILORED MADE MENUS INCLUSIVE OF ONE SOFT DRINK]

MEAL OPTIONS:

1 x SOUP

1 x SALAD

1 x FRY/GRILL

1 x STEW

1 x VEGETABLE OF CHOICE

2 x ACCOMPANIMENTS OF CHOICE

1 x DESSERT

1 x SOFT DRINK



FULL-DAY CONFERENCES

8AM – 5.30PM

INCLUDES

CONFERENCE ROOM

WRITING MATERIALS

AUDIO & VISUAL EQUIPMENT

ONE 500ML BOTTLE MINERAL WATER



STANDARD CONFERENCE

KSHS 2,500 PER PERSON

MID-MORNING MUNCH

[SELECTION OF ONE SNACK, ASSORTED TEAS & COFFEE]

BUSINESS LUNCH

[TAILORED MADE MENUS INCLUSIVE OF ONE SOFT DRINK]

MEAL OPTIONS:

1 x SOUP

1 x SALAD

1 x STEW

1 x FRY/GRILL

1 x VEGETABLES OF CHOICE

2 x ACCOMPANIMENTS OF CHOICE

1 x DESSERT

1 x SOFT DRINK

AFTERNOON TEA & COFFEE

[SELECTION OF ONE SNACK, ASSORTED TEAS & COFFEE]]

SUPERIOR CONFERENCE

KSHS 2,900 PER PERSON

ARRIVAL TEA/COFFEE STATION

MID-MORNING MUNCH

[SELECTION OF TWO SNACKS, ASSORTED TEAS & COFFEE]

BUSINESS LUNCH

[TAILORED MADE MENUS INCLUSIVE OF ONE SOFT DRINK]

MEAL OPTIONS:

1 x SOUP

1 x SALAD

1 x STEW

1 x FRY/GRILL

2 x VEGETABLES OF CHOICE

2 x ACCOMPANIMENTS OF CHOICE

1 x DESSERT

2 x SOFT DRINKS

AFTERNOON TEA & COFFEE

[SELECTION OF TWO SNACKS, ASSORTED TEAS & COFFEE]]

EXECUTIVE CONFERENCE

KSHS 3,500 PER PERSON

INCLUDES:

CONFERENCE ROOM
WRITING MATERIALS
AUDIO & VISUAL EQUIPMENT

ARRIVAL TEA/COFFEE STATION

MID-MORNING MUNCH

[SELECTION OF TWO SNACKS, ASSORTED
TEAS & COFFEE]

BUSINESS LUNCH

1 x SOUP
2 x SALAD
1 x STEW/CURRY
1 x FRY/GRILL
2 x VEGETABLES OF CHOICE
2 x ACCOMPANIMENTS OF CHOICE
2 x DESSERT
2 x DRINKS (Can include 2 wine glasses or 2 beers)

AFTERNOON TEA & COFFEE

[SELECTION OF TWO SNACKS, ASSORTED
TEAS & COFFEE]

LUNCH/DINNER PACKAGES



TAILOR MADE MENUS

STANDARD MEAL

KSHS 1,300 PER PERSON

1 x SOUP
1 x SALAD
1 x STEW/CURRY/FRY/GRILL
1 x VEGETABLES OF CHOICE
2 x ACCOMPANIMENTS OF CHOICE
1 x DESSERT
1 x SOFT DRINK

SUPERIOR MEAL

KSHS 1,500 PER PERSON

1 x SOUP
1 x SALAD
1 x STEW/CURRY
1 x FRY/GRILL
2 x VEGETABLES OF CHOICE
2 x ACCOMPANIMENTS OF CHOICE
1 x DESSERT
2 x SOFT DRINKS

EXECUTIVE MEAL

KSHS 2,500 PER PERSON

1 x SOUP
2 x SALAD
1 x STEW/CURRY
1 x FRY/GRILL
2 x VEGETABLES OF CHOICE
2 x ACCOMPANIMENTS OF CHOICE
2 x DESSERT
2 x DRINKS (Juice, Soda, Water,
Tea, Coffee, Wine or local beer)

IKULU LOUNGE HIRE / UPSTAIRS PRIVATE HALL

PURCHASE DRINKS FOR KSHS 100,000/= VENUE FREE!

DAY FUNCTION FROM 9AM TO 5PM
KSHS 25,000/=

EVENING FUNCTION FROM
5PM - 11PM
KSHS 25,000/=

CORKAGE FEE
KSHS 1,000/= PER BOTTLE



HAPPY CHOMA CHALLENGE

(MINIMUM 5 - 10 PAX)

KSHS 3,000/= PER PERSON

UNLIMITED CHOMA / ROAST CHICKEN & GOAT
ROAST POTATO
KACHUMBARI
LOCAL BEERS
LOCAL SODAS
EAT & DRINK AS MUCH AS YOU CAN FOR 3 HRS



DRINKS PACKAGES

BUCKET-TO-BEER @ 1500/=
BUY 5 TUSKERS (MALT, LITE & LAGER)

WINE-O-CLOCK @ 5,500/=
DOUGLAS GREEN RIBSHACK
(PINOTAGE)
MICHEL TORINO CABERNET
SAUVIGNON
VERSUS SWEET WHITE

PARTY ANIMAL @ 6,500/=
SMIRNOFF VODKA RED
GILBEYS
CAPTAIN MORGAN SPICED RUM

AGED TO PERFECTION @ 12,500/=
SINGLETON OF DUFFTOWN
HENNESSY V.S.

BUBBLES & MORE @ 20,000/=
2 x MOET & CHANDON

PHOTOSHOOT SESSION - POOLSIDE

KSHS 7,500
OR
KSHS 10,000 WITH KSHS 5,000
CREDIT FOR FOOD & DRINKS AT THE
RESTAURANT
(10 PAX - 15 PAX)

COCKTAIL PACKAGES

COCKTAIL - WITH WINE (TWO DRINKS PP)

KSHS 1,500 PER PERSON

(MINIMUM 5 PAX)

MEAL OPTIONS

MINI SAMOSAS

FRIED CASSAVA / POTATO BHAIAS

CHEESE & FRESH VEGETABLE NIBBLERS

ASSORTED JUICE & SODAS

NUTS & CRISPS

KENYA COMFORT COCKTAIL - WITH WINE & BEERS (THREE DRINKS PP)

KSHS 1,750 PER PERSON

(MINIMUM 5 PAX)

MEAL OPTIONS:

RED & WHITE WINE OR ASSORTED LOCAL

BEERS

MINI SAMOSAS

FRIED CASSAVA / POTATO BHAIAS

CHEESE & FRESH VEGETABLE NIBBLERS

ASSORTED JUICE & SODAS

NUTS & CRISPS



PARTY PACKAGES



STANDARD

KSHS 1,350 PER PERSON

(MINIMUM 15 PAX)

MEAL OPTIONS

1 x SOUP

1 x SALAD

1 x STEW/CURRY/FRY/GRILL

1 x VEGETABLES OF CHOICE

2 x ACCOMPANIMENT OF CHOICE

1 x DESSERT

1 x SOFT DRINK

SUPERIOR

KSHS 1,750 PER PERSON

(MINIMUM 15 PAX)

MEAL OPTIONS

1 x SOUP

1 x SALAD

1 x STEW/CURRY

1 x FRY/GRILL

1 x VEGETABLES OF CHOICE

2 x ACCOMPANIMENT OF CHOICE

1 x DESSERT

1 x SOFT DRINK

1 X BEERS / WINE

EXCLUSIVE KENYA COMFORT PARTY ALL NIGHT



EXCLUSIVE KENYA COMFORT
FESTIVE OFFER PARTY ALL NIGHT



Complimentary
accommodation as you
wish

Unlimited food & grills

Local Beer, Select
Spirits, Sodas, Juices,
Sparkling Wine & Wine

Sparkling Brunch

Exclusive use of top
floor @ Kenya Comfort
Hotel or Hotel Suites

Check In starts 1600hrs
& Check Out 1200
following day

Dj & Music to be
arranged extra

Use of heated pool @
Kenya Comfort Suites
or Sauna/Steam @
Kenya Comfort Hotel

Offer Inclusive of all
taxes

10 pax &+ @ 8,500/= pp
25 pax &+ @ 7,500/= pp
50 pax &+ @ 6,500/= pp
100 pax &+ @ 5,500/= pp

*No Corkage

+254 722608865 or +254 734608866 or +254 733608865



sales@kenyacomfort.com

MENU

BREAKFAST OPTIONS

HOT DRINKS
TEA & COFFEE

COLD DRINKS
SELECTION OF JUICE (SEASONAL)

FRUITS
SELECTION OF FRUIT SLICES (SEASONAL)

CEREALS
MUESLI & WEETABIX

TOAST
SELECTION OF BROWN & WHITE BREAD
WITH JAM/MARMALADE

SAUSAGE
SELECTION OF PORK & CHICKEN
SCRAMBLED EGGS

HOT BAKED DISH
SWEET POTATOES, ARROW ROOTS
BAKED BEANS ETC

GRILLED TOMATOES

SANDWICHES OR ASSORTED CAKES



LUNCH & DINNER MENU OPTIONS

SOUP
TOMATO, VEGETABLE, CARROT &
GINGER SPINACH, PUMPKIN

SALADS
CHEF'S SALAD, GARDEN SALAD,
COLESLAW, KACHUMBARI OR
SOKONI SPECIAL SALAD

STEW
CHICKEN, KHEEMA, MUTTON OR FISH

VEGETABLE
SPINACH, CARROTS & PEAS, CARROTS &
FRENCH BEANS, MIXED VEGETABLES OR
VEGETABLE CURRY

FRY OR GRILL
CHICKEN, KHEEMA, MUTTON OR FISH

ACCOMPANIMENTS
RICE, UGALI, SPAGHETTI, MUKIMO,
POTATOES - ROAST, ROSEMARY,
MASHED, LYONNAISE, CHIPS

DESSERT SELECTION

FRUIT SALAD OR SLICES (SEASONAL)

ICE CREAM

CAKE WITH CUSTARD SAUCE

BANANA FRITTERS

PINEAPPLE FRITTERS

PANCAKE WITH MAPLE SYRUP

DRINK OPTIONS

COLD DRINKS
FRUIT JUICE, SODAS, WATER,
LOCAL BEERS OR WINE GLASS

HOT DRINKS
UNLIMITED TEA OR COFFEE

CONFERENCING VISUAL / AUDIO AIDS

TELEVISION ONE UNIT INCLUDED
DVD PLAYER ONE UNIT INCLUDED
MUSIC SYSTEM ONE UNIT INCLUDED
LAPTOP @ 5000/= PER DAY
LCD PROJECTOR EXTRA KSHS 5,800/=
(INCLUSIVE IN SUPERIOR / EXECUTIVE)

FLIP CHART ONE UNIT INCLUDED
WHITE BOARD ONE UNIT INCLUDED
MARKER PENS ONE UNIT INCLUDED
PENS & WRITING PAD KSHS 70/=
MINERAL WATER 500ML KSHS 60/=
P.A SYSTEM + CORDLESS MIKE INCLUDED